



Shree Gurudatta Gramvikas Pratishthan's  
**JIJAMATA SENIOR COLLEGE**  
Jategaon Bk., Tal-Shirur, Dist - Pune  
**Internal Quality Assurance Cell**

**Minutes IQAC Meetings**

Date: 09/01/2023 Time: 11:30 Place: Conference room

**Brief Introduction :**

IQAC meeting was held on Monday, 09/01/2023 at 11:30 am in the conference room. The meeting was presided by IQAC Chairman and Prin. Lalitkumar Ingawale. IQAC Coordinator Prof. Puja Kate explained reason behind organizing the meeting and welcomed all the members. Prin. Lalitkumar Ingawale expressed his thoughts and explained the developments taking place in the college. He also explained about college preparation for NAAC accreditation.

**Agenda 1 : Approval of minutes of previous IQAC meeting**

**Discussion:** The previous meeting of the academic year was held on 22/7/2022. IQAC coordinator Prof. Puja Kate discussed all the agendas discussed in that meeting and decisions taken. She also discussed action taken by the IQAC and college on the decisions.

**Decision:** he members unanimously approved the minutes of previous meeting held on 12/7/2021.

Proposer :Prof. Puja Kate

Seconder:Prof. Pritee Pawar

**Agenda 2 : Discussion about NAAC accreditation for college**

**Discussion:** Prof. Puja Kate explained the importance of NAAC accreditation. She also explained the work done till date by IQAC for SSR preparation. She told that the college has purchased IAAS software for NAAC data preparation. All the teachers, head of the departments and librarian, committee members are filling the information in the software. She also told that the college is going to submit IIQA by 31st March 2023.

**Decision:** All the members rigorously checked the data collected by IQAC for SSR preparation. The members unanimously decided that the college should submit the IIQA before March 31, 2023.

Proposer :Prof. Puja Kate

Seconder:Shri. Gajanan Pathak

**Agenda 3 : Organization of Annual sports Competition and Annual Day function**

**Discussion:** For the overall development of the students it is necessary to organize various activities in the college. Prof. Seema Bangar discussed the role of sports activities in the overall development of students personality. She proposed that the college is going to organize sports competitions in the college before 28th February 2023. All members discussed the subject.

**Decision:** After discussion the members unanimously decided that college should organize annual sports competition. While organizing such event all Covid protocols must be followed. Members also suggested that sports activities like Running competition (100m, 200m, 500m, 1000m), Javelin throw, 4X100 relay, Kabbadi, should be arranged.

Annual day function must be organized and prize distribution and cultural activities must be arranged in that function.

Proposer :Prof. Seema Bangar

Seconder:Prof. Ashwini Khedkar

**Agenda 4 : Providing Internships to third year commerce students.**

**Discussion:** In the new revised CBCS curriculum Savitribai Phule Pune University proposed compulsory 60 hours internship to the third year B.Com. students. Prof. Ashwini Khedkar reviewed the feedback of academic year 2021-22 about internship. She also told that there is necessity to contact organizations and industries who can provide internship to the students. IQAC proposed that the banks, credit societies and commerce industries will be contacted about this.

**Decision:** All members appreciated the move of Savitribai Phule Pune University and unanimously decided that the college

and commerce faculty members should take necessary steps and provide internships to the students.

Proposer :Prof. Ashwini Khedkar

Secunder:Prof. Seema Bangar

*Date*

IQAC coordinator



*Angawale*

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**Action Taken Report**

Agenda No	Agenda:	Decision	Action Taken	Responsibility defined to	Completion period
1.	Approval of minutes of previous IQAC meeting	he members unanimously approved the minutes of previous meeting held on 12/7/2021.	--	--	--
2.	Discussion about NAAC accreditation for college	All the members rigorously checked the data collected by IQAC for SSR preparation. The members unanimously decided that the college should submit the IQA before March 31, 2023.	IIQA was submitted on 28 th March 2023 and approved on 10th April 2023. SSR is also submitted.	IQAC coordinator and Criteria heads	--
3.	Organization of Annual sports Competition and Annual Day function	After discussion the members unanimously decided that college should organize annual sports competition. While organizing such event all Covid protocols must be followed. Members also suggested that sports activities like Running competition (100m, 200m, 500m, 1000m), Javelin throw, 4X100 relay, Kabbadi, should be arranged. Annual day function must be organized and prize distribution and cultural activities must be arranged in that function.	Annual sports competition and Annual Day function was organized	Physical Director and Sports committee	Before end of February 2023.
4.	Providing Internships to third year commerce students.	All members appreciated the move of Savitribal Phule Pune University and unanimously decided that the college and commerce faculty members should take necessary steps and provide internships to the students.	Arrangement was made and letters of recommendations for all T.Y. B. Com. students are provided so that they can get internships in different organizations	Head of the Department of Commerce	Before 30 th April 2023

  
IQAC Co-coordinator



  
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